

**Town of Estancia**  
**Regular Meeting of the Board of Trustees**

**Monday, August 5<sup>th</sup>, 2024**

**Municipal Building, 513 Williams Avenue, Estancia, NM 87016**

**MINUTES**

Join Zoom Meeting

<https://us06web.zoom.us/j/3655158721?pwd=VVlxY2luK0x0WGlYSGY0RHZzSDVMdz09&omn=86967374114>

Meeting ID: 365 515 8721

Passcode: 413375

**Invocation and Pledge of Allegiance**

**Meeting was Called to order at 6:15 pm and Roll Call was taken:**

**Trustee Lovato - Present**

**Trustee May - Present**

**Trustee Sanchez - Present**

**Trustee Hall. - Present**

**Mayor Dial - Present**

**1.0 Approval/Disapproval of Agenda - Action Item**

Trustee Hall made a motion to approve the August 5, 2024 Agenda, Trustee May seconded; All in Favor - **MOTION CARRIED**

**2.0 Approval of the July 22, 2024 Special Meeting minutes - Action Item**

Trustee Hall made a motion, Trustee May seconded; All in Favor - **MOTION CARRIED**

**3.0 Discussion/Approval of the August 5, 2024 Bill List - Action Item**

Trustee Hall inquired about three payments that were made to Dennis Engineering; Deputy Clerk Hubbard explained that these are catch up payments from the Loring and Highland Road Projects. Trustee May made a motion to approve, Trustee Hall seconded; All in Favor - **MOTION CARRIED**

**Public Comment - At the discretion of the Mayor. For information only (No Action can be taken).**

**Comments may be limited to (5) minutes per person on any subject.**

Trustee Lovato made a public comment about all the great words that were said about the Fourth of July event in the Estancia Park.

**4.0 Department Updates:**

**Police-** Sgt. Carter gave the PD update. Officer Vazquez was given several compliments regarding his interaction with a minor traffic crash. School has started, Officer Vazquez is the SRO for the Estancia Municipal School District; Sgt Carter will be conducting an active shooter training and exercise with the Estancia Public Schools. Sgt. Carter explains that the department may have a potential issue regarding the vehicles for Police Officers. Sgt. Carter continues to explain that the older vehicles have high mileages; Started to research about the cost of purchasing new police vehicles. Trustee Lovato asked about the purchasing of the truck from Tillary's, how long would it take to outfit the vehicle and cost? Sgt. Carter answered that he does not have any hard numbers now, but he has reached out to a gentleman who does outfitting and he has availability. Trustee Lovato asks about the older vehicles, Sgt. Carter stated that those are not worth the cost of fixing them at this point. Trustee May ask about the grant we were looking at earlier this year. Sgt. Carter stated that, that the USDA grant may be too long of a process and we have not

had any further contact with the grant representative. Trustee May brings up the possibility of a bike patrol. Sgt. Carter stated this is not feasible. Mayor Dial ask Deputy Clerk Hubbard about if we have the funding and Deputy Clerk Hubbard explained that yes, we have the funding but would have to move some funding around. Trustee Lovato asked Sgt. Carter to obtain the cost for the purchase and outfitting for next meeting. Sgt. Carter gives the cost of one vehicle. Mayor Dial stated that basically the Police Department wants to purchase the vehicles now and outfit them at a later time, Trustee Hall said sounds good to me. Sgt. Carter is doing research to sell and dispose of the older vehicles. Trustee Sanchez asked if we will strip them prior to disposing of them. Sgt. Carter stated yes, he would strip them himself. Trustee Lovato gives a compliment about Ofc. Vazquez being present at the American Legion Youth Corps.

**Code Enforcement-** Ofc. Teaney thanks Trustee Hall about assisting him with the planning code and bringing in some very old maps of the area. Ofc. Teaney stated that he is having a lot of people ask about or obtain permits to build within the Town. Yard letters are being sent to include 30 Day notices to those who have not started to clean their yard. Ofc. Teaney stated that he has one dog at the pound currently, but not a lot of animal calls coming in. The AC 1 & 2 training is coming along very well. iWorQ system is being updated and Ofc. Teaney is adding historical data.

**Fire-** Chief Wolonsky explains that the Fire Dept. no longer falls under PRC but now DOT. Today was an inspection and it went while but still need to do some follow up. Chief Wolonsky talks about the building renovation and he is under the impression that they will need a major electrical upgrade to a 3-phase system. Mayor Dial explains that the electrician needs to either add a new panel or another pole from the electrical company. Trustee Sanchez stated that he does not think it would be a bad idea to upgrade the system but does believe that there is enough electricity going into the building. Mayor Dial had Deputy Clerk Hubbard to send the engineers report to Trustee Sanchez. Well behind the Fire Dept. is now operable. Mayor Dial inquires about the new ambulance engine and timeframe on completion, Chief Wolonsky explains that it is being completed and worked on currently, some parts are needed.

**EMS-** Chief Barela stated that he has had a meeting with the school about sports school schedule. The school has asked about the cost to be there for football games. Our EMT's are working a lot harder, and we are covering a large portion of the County and other municipalities. Mayor Dial and Mayor Webb from the City of Moriarty have agreed to reach out to either department for assistance since we have the MOU. Chief Barela explains that the monthly EMS meetings are being well attended and all the entities are trying to make the response times better within the County.

**Library-** Director Creamer gives updates on the Summer reading program, the kids almost read 3 thousand books. Computers have been used on a daily basis. Have started the research to have a company come out to fix the sprinkler system fixed at the Library. Director Creamer makes a suggestion to hire a landscaper during the spring and summer to help take care of the trees and flowers at all the town owned buildings and the Veteran's Memorial. Trustee Hall asked about the research about tree's and Director Creamer stated that everyone has their own opinion about tree's. Trustee Hall talks about global warming and how our aquifers are lowering and these trees now can't reach the water, so research on trees in this climate is important. Director Creamer talks about her funding from state aid. Trustee Sanchez gives a short statement about the outdoor plugs at the Library, Director Creamer stated she has never used the outdoor plugs. Mayor Dial ask to have Trustee Hall present the painting that was donated to the Town. Trustee Hall explains that he was a child at the time. Mayor Dial and Trustee Hall suggested it to be hung in the Western Room in the Library.

**Maintenance-** Mayor Dial gives update for Supervisor Bencomo. Well 9 started acting up, Digger Services came out and water is sitting at 173 feet the well is at 405 feet. Enough water is in there, but the pump no longer works. Supervisor Bencomo is headed to Clovis as we speak. Digger Services will clean the pipes and have the pump ready to drop and by 1:00 pm August 6<sup>th</sup> if the water is pumping good if not then we have to declare an emergency. The well by the fire department is also fixed and may help supplement the pond. The elevated tank needs to be assessed due to no longer being in compliance.

**Administration-** Deputy Clerk gives update about NMML Conference in Clovis. Several great applications for the Clerk positions, currently being reviewed. Researching about getting timeclocks for all departments. TxtMyGov training, myself and Library Director Angela will be attending. Deputy Clerk Hubbard has asked all Department heads to update their web page. Would like to send General Office Clerk Laura Acosta to obtain her Aquatic Facility Operator's Certification. We would like to apply for the City Parks Improvements Fund, no match required. \$7.5 million available in funding. New Drug Screening Company has been researched and a new contract will be presented at the next board meeting. Mayor Dial stated he has 15 applications he wants to bring that down to 5 applications. Mayor Dial stated that Edgewood can do our background checks but want to charge \$500 per person. Trustee Hall stated that is ridiculous. Mayor Dial: Until we get someone who can become certified in all this stuff we may have to pay.

### **No Old Business**

### **New Business**

- 5.0 Approval of hiring Eddie Quinonez to Full-Time Position of Certified Police Officer – Action Item**  
Trustee Lovato makes a motion to approve the hire of Eddie Quinonez, Trustee May seconded; All in Favor – **MOTIONED CARRIED**
- 5.1 Swearing in of Eddie Quinonez to the Town of Estancia Police Department – Pending the 5.0 Action Item – Informational Only**  
Deputy Clerk Roy Hubbard swore in Eddie Quinonez.
- 6.0 Approval of hiring Christopher Wolonsky to Full-Time, Exempt Position, of Fire Chief/Safety Manager – Action Item**  
Trustee May makes a motion to approve the hire of Christopher Wolonsky, Trustee Hall seconded; All in Favor – **MOTION CARRIED**
- 7.0 Discussion and Possible Action of Freedom to Read Policy – Discussion and Possible Action**  
Library Director Angela Creamer explained that she wanted something to compliment our other policies, and she reached out to the State Librarian and they gave a suggestion about the US Freedom to Read Policy. With the book banning we need be able to give them a policy to notify the parents of children who may be checking out books at our Library. Trustee Hall stated that this is like an extension to our First Amendment rights. Trustee Hall makes a motion to approve, and Trustee Lovato seconded; All in Favor – **MOTION CARRIED**
- 8.0 Approval of Resolution 2024-20 Authorizing the Submission of a Completed Application for Financial Assistance and Project Approval to the New Mexico Finance Authority – Roll Call**  
Deputy Clerk Hubbard stated that this resolution is regarding the approval of our Board of Trustee's to seek funding from NMFA. Trustee Hall asked where Deputy Clerk Hubbard obtained the language for application. Deputy Clerk Hubbard explained that the citation that was used was researched. Trustee Lovato makes a motion to approve the Resolution, Trustee May seconded. **ROLL CALL Trustee Lovato – Yes, Trustee Sanchez – Yes, Trustee May – Yes, Trustee Hall – Yes – MOTION CARRIED**
- 9.0 Discussion/Approval of MOU between the Estancia School District and the Town of Estancia Police Department – Discussion and Possible Action**  
Trustee Lovato asked about any changes and Sgt. Carter stated no changes. Trustee Lovato makes a motion to approve, Trustee Hall seconded. All in Favor – **MOTIONED CARRIED**
- 10.0 Mayor/Council:**
- Trustee Hall-** Not much of an update, but would like to see more roads patched up.
- Trustee May-** Old Timers was great and the Special Events Committee won the float contest.

**Trustee Sanchez-** I was thinking if we can have a program to have some kids to community service to help with the upkeep of the trash around the parks and town. Mayor Dial stated that it would be easier to go through the legion and we can possibly look into that and it should be easy. Deputy Clerk Hubbard explained about educational programs for students for extra credit and even college credit.


**Trustee Lovato-** Gives update about the baseball field. Should be completed within 45 days, the end of September. Would like to send a request to all the municipalities to have a tournament. A soft opening around Punkin' Chunkin'.

**Mayor Dial-** We are requesting funding from the State and also a liner for the Pond to help conserve water. Trustee Hall asked about the type of liner; Mayor Dial stated that the fish guys are looking into the exact type we need. Mayor Dial would like to go out for bid on and on-call general contractor and an on-call electrician. Special Meeting August 8, 2024 at 6:15.

**Adjournment** – Trustee Lovato makes the motion to adjourn, Trustee Sanchez seconded; All in Favor – **MOTION CARRIED**

The meeting adjourned at 7:30pm

Approved:  Date: 8/19/2024

Attest:  Date: 8/19/2024

**The Public is welcome and encouraged to attend all meetings. The Town of Estancia is an equal opportunity provider and employer.**