

**Town of Estancia**  
**Regular Meeting of the Board of Trustees**  
**Monday, December 3, 2018 6:15 pm**  
**Estancia Town Library- Southwest Room, 601 S. 10<sup>th</sup> St. Estancia, NM 87016**

**Minutes**

**Invocation and Pledge of Allegiance**

**The meeting was called to order at 6:15pm and Roll Call was taken:**

**Trustee Romero- Present**  
**Trustee Sedillo- Present**  
**Trustee Chavez- Present**  
**Trustee Hall- Present**  
**Mayor Dial - Present**

**1.0 Approval/Disapproval of Agenda – Action Item**

Clerk Michelle Jones asked if an item could be added to the agenda: **Item 5.1 EVSWA update from Manager Joseph Ellis- Information Only. ACTION TAKEN:** Trustee Hall made a motion to approve the agenda with the addition of item 5.1 as listed above. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

**2.0 Discussion/Approval of the November 19, 2018 Regular Meeting Minutes – Action Item**

**ACTION TAKEN:** Trustee Chavez made a motion to approve the November 19, 2018 Regular meeting minutes. Trustee Romero seconded the motion. All in favor. **MOTION CARRIED**

**3.0 Discussion/Approval of the December 3, 2018 Bill List – Action Item**

**ACTION TAKEN:** Trustee Hall made a motion to approve the December 3, 2018 bill list. Trustee Romero seconded the motion. All in favor. **MOTION CARRIED**

**Public Comment – At the discretion of the Mayor. For information only (No Action can be taken). Comments may be limited to (5) minutes per person on any subject.**

Police Chief Stephanie Reynolds said that the Estancia PD is hosting their 5<sup>th</sup> annual Christmas Adoption of families, individuals, and children in Estancia and the surrounding area. The adoption is for anyone who may not be able to provide gifts or a special meal to their family on Christmas. People are encouraged to contact the Estancia PD to either nominate a family or person in need or if they are interested in adopting.

**4.0 Department Updates:**

**Police/Animal Control-** Police Chief Reynolds said that they have been busy. They are understaffed, but the public has been very understanding. She said that burglaries have been down. She said Animal Control has been going great and she presented the Board with a new Animal Control report from volunteer Crystal Milbourn. She said that Mountainair Animal Control came and picked up 4 of our dogs as they have indoor kennels. We are really grateful to Mountainair for the help.

It has been very difficult for us to find a new police officer. We are going to re-look at how we are advertising for the position. Also, there seems to be two lights out outside the PD that need to be repaired.

**Fire-** Volunteer Fire Chief Chris Wolonsky said that things are going well in his department and that he has started working on the EMS fund application that is due in January.

**Library-**Head Librarian Angela Creamer will give her update during her Library Board meeting.

**Maintenance-**Public Works Supervisor Lorenzo Bernal gave a very detailed update of the work his department has done in the last month. He said November was a very busy month. They are working on, and have fixed, several water leaks around town. He returned the wood chipper that we borrowed from the EVSWA because it was not working. He is currently working with Mr. Fred Black on updating our Discharge Permit. He also said that well 4 is not working; he will contact Do-Right Drilling for a repair quote. And a man from New Mexico Tech came out and put a device in Well 8 to monitor the aquifer.

**Administration-** Clerk Michelle Jones said that her department had just completed their annual audit. She said that our YCC project had been approved and we were waiting on the official letter. We received an update on the current lawsuit against the NM Tax and Rev that we are a part of; it was just an update on how many other entities were participating, (approximately 15). She told the Board that we had renewed our lease agreements with Mama Bears and Garcia Jiu-Jitsu.

### New Business

- 5.0 Request from resident Brad Townsend for a zoning change @ 11<sup>th</sup> and Joseph- Discussion/Possible Action** – Mr. Townsend was not present at the meeting. Ms. Romo, P&Z Officer explained that Mr. Townsend was requesting a zone change for his property. Trustee Hall suggested that Ms. Romo research the process for this request. She has agreed to do that. **NO ACTION**
- 5.1 EVSWA update from Manager Joseph Ellis- Information Only**  
Mr. Ellis said that he has come back to manage the EVSWA until a new manager is hired. He reminded everyone that the Town of Estancia is an owner of the EVSWA and the landfill. He said that the 3<sup>rd</sup> cell of the landfill is reaching full capacity and work needs to be done on a 4<sup>th</sup> cell. He said they are working with Vaughn on an asbestos landfill. They are currently re-advertising for a new manager and he asked that we help spread the word. The deadline for applications to be submitted is January 4.
- 6.0 Request from resident Roy Pearson to discuss P&Z code violation- Discussion Only**  
Mr. Pearson was not present at the meeting. He will most likely reschedule to be on the agenda for one of the January meetings. **NO ACTION**
- 7.0 Request to post for a new Full-time Public Works employee- Action Item**  
One of the Town's Public Works employees quit and the Administrative office is requesting to post for a new full-time PW employee. **ACTION TAKEN:** Trustee Hall made a motion to advertise for a full-time Public Works employee until the position is filled. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**
- 8.0 Request for the Town to purchase cookies for the Christmas Tree Extravaganza- Action Item** Clerk Michelle Jones told the Board that she was approached by the organizer to see if the Town could contribute cookies to the Christmas Tree Extravaganza. As this is an event for the whole town to enjoy, a contribution is not in violation of anti-donation. **ACTION TAKEN:** Trustee Romero made a motion to approve a \$50.00 contribution from the Town to purchase cookies for the Christmas Tree Extravaganza. Trustee Sedillo seconded the motion. All in favor. **MOTION CARRIED**

**9.0 Discussion of Wells Fargo Bank Closure- Discussion Only**

We have received word that our local bank, Wells Fargo, will be closing its doors in late February. There was discussion about the impact this will have on the town; further loss of jobs and income. This closure will also make it very difficult for us to make our deposits in a safe and timely manner. By law, the Town must deposit funds received within 24 hours. If the nearest bank is in Moriarty, this will create a problem for us. We have already talked with Torrance County and reached out to EVEDA for assistance in getting a bank to move in. Trustee Hall will talk to Ms. Pancrazio from EVEDA about this issue at their next meeting and will report back to the Board.

**DISCUSSION ONLY**

**11.0 Mayor/Council:**

**Trustee Hall** had no update.

**Trustee Chavez** said that she met with Mr. Frank Sturges and gave him the easement information from Dennis Engineering that we are requesting that he sign.

**Trustee Sedillo** asked about the amount of stop signs in town. Chief Reynolds said that having the large amount of stops signs that we do is very beneficial to the safety of the town. Trustee Sedillo said that the County is working with a man named Jeremy Liska from Granite Government Solutions and he is saving them a lot of money on their communications. He will be contacting the Town to see if he can provide savings to us as well.

**Trustee Romero** asked if there was any new news about the prison opening. At this time, there is not.

**Mayor Dial** informed everyone that he would be attending a Public Hearing at the County on December 12<sup>th</sup>. He said that they would be discussing the County moving to a 5 person Commission.

**Executive Session- pursuant to NMSA 1978, Section 10-15-1 to 10-15-4, the following will be discussed in Closed Session:**

**Section (H) (8) Real Property**

**ACTION TAKEN:** Trustee Chavez made a motion to go into Executive Session. Trustee Hall seconded the motion. Roll Call Vote: Trustee Sedillo- Yes, Trustee Hall-Yes, Trustee Chavez-Yes, Trustee Romero- Yes. **MOTION CARRIED**

**Executive Session began at 7:43pm.**

**Return from Executive Session-**

**ACTION TAKEN:** Trustee Hall made a motion to return to Regular Session at 8:17pm. Trustee Chavez seconded the motion. All in Favor. **MOTION CARRIED** Trustee Hall stated that the only item discussed in Executive Session was the item listed on the agenda and no action was taken.

**Adjournment**

Trustee Romero made a motion to adjourn the meeting. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED.**

The meeting adjourned at 8:17 pm.

Approved: 

Date: 12/17/18

Attest: 

Date: 12/17/18