



Mayor
Sylvia Chavez

Mayor Pro Tem
J. Morrow Hall

Trustees
Stella Chavez
Cory Dryden
Manual Romero

The emergency procurement method may only be used when there exists a threat to public health, welfare, safety or property requiring procurement under emergency conditions. The existence of the emergency condition creates an immediate and serious need for services, construction or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:

1. the functioning of government;
2. the preservation or protection of property; or
3. the health or safety of any person.

I. Town of Estancia Chief Procurement Officer: Debra K Kelly, Clerk/Treasurer

Telephone Number: 505-384-2709

II. Name of Contractor: Coronado Wrecking and Salvage Co., Inc

Address of Contractor: 4200 Broadway Blvd SE, Albuquerque, NM 87105

Amount of prospective contract: \$35,639.58

Term of prospective contract: August 12, 2016

III. Please thoroughly list the services (scope of work), construction or items of tangible personal property of the contract:

Scope of Work:

- Demolish existing brick building located at southeast corner of intersection of SH 41 & Williams Av, Estancia, New Mexico.
- Clear site, leave it clean and leveled with compacted roadbase surface.

Salvage:

- 2 entrance doors, with doorframe if possible.
- Embossed metal ceilings, if safely possible

Site security:

- Provide appropriate construction fencing to ensure public safety
- Provide appropriate signage and traffic control measures to ensure public safety (Coordinate with state highway department and Estancia public works)
- Dust control measures

Please quote on each debris disposal alternative:

- A. Haul & dispose of all bricks, mortar, and debris to construction/demolition section of Estancia Valley Regional Landfill.
- B. Haul uncleaned bricks (approximately 20,00 whole bricks w/mortar) to 160 acre site 1 mile from demolition site, haul all other bricks, mortar, and debris to construction/demolition section of landfill.
- C. Hand remove, hand palletize 20,000 bricks. Haul all remaining bricks, mortar, and debris to construction/demolition section of landfill.

Requirements: -Contractor will obtain all required permits.
 -Contractor will be in compliance with State of New Mexico Workforce Solutions, including workman's compensation.
 -Minimum of \$1million insurance, with Town of Estancia to be named as additional insured.

- IV. Provide an explanation for the justification of the procurement including a description of the emergency condition(s) requiring use of emergency procurement and the practicable competition utilized in compliance with NMSA 1978, Section 13-1-127.

The brick structure known as the Citizen Building has partially collapsed onto NM State Highway 41; and the building has become unstable and is a danger to passersby and vehicular traffic; and the health, safety, and welfare of Town residents are imperiled by falling debris; and the Town wishes to remove the hazard presented by the rapidly deteriorating building. The Board of Trustees passed a resolution declaring a local emergency on June 27, 2016.

- V. Please describe what measures are being taken to minimize the duration and effect of this particular emergency procurement (for example: is the emergency only in place until a competitive process can be completed, etc.).

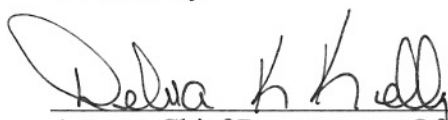
The town requested quotes by email from 3 demolition firms: Coronado Wrecking, JH Services, and Grancor. The only respondents were Coronado & Grancor. As both respondents appeared equal in ability, Coronado was selected based on the cost. The emergency will only be ameliorated when the building is demolished and removed and the site left in a clean condition.

- VI. Describe what measures the Agency will take in the future to prevent/mitigate use of an emergency procurement under similar circumstances.

Should the Town again find itself the owner of a derelict, unsalvageable building, the Town will move with all possible speed to demolish the building under regular procurement processes before it becomes an emergency.

Certified by:

Date: 6/27/2016



Agency Chief Procurement Officer